



## ***Delegated Decisions by Cabinet Member for Highway Management***

***Thursday, 12 October 2023 at 10.00 am  
Room 2&3 - County Hall, New Road, Oxford OX1 1ND***

Please note that due to guidelines imposed on social distancing by the Government the meeting will be held virtually.

If you wish to view proceedings, please click on this [Live Stream Link](#)  
However, that will not allow you to participate in the meeting.

### ***Items for Decision***

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 20 October 2023 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

### **These proceedings are open to the public**

A handwritten signature in blue ink that reads "Reeves".

Martin Reeves  
Chief Executive

October 2023

*Committee Officer:*                    **Committees - Democratic Services**  
*E-Mail:* [committeesdemocraticservices@oxfordshire.gov.uk](mailto:committeesdemocraticservices@oxfordshire.gov.uk)

*Note:*    *Date of next meeting: 16 November 2023*

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

## Items for Decision

- 1. Declaration of Interest**
- 2. Questions from County Councillors**

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

- 3. Petitions and Public Address**

*Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.*

*Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to [committeesdemocraticservices@oxfordshire.gov.uk](mailto:committeesdemocraticservices@oxfordshire.gov.uk).*

*If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.*

- 4. Minutes of the Previous Meeting** (Pages 1 - 12)
- 5. Procurement of Real Time Passenger Information Service** (Pages 13 - 40)

*Forward Plan Ref: 2023/270*

*Contact: Keith Stenning, Head of Network Management,  
[keith.stenning@oxfordshire.gov.uk](mailto:keith.stenning@oxfordshire.gov.uk)*

Report by Corporate Director Environment & Place (**CMDHM5**).

The existing Real Time information system comes ends in late 2023 and Officers seek approval to enter into a new contract (valued at £1.5m over 5 years) and seeks delegated authority to proceed.

The Cabinet Member is RECOMMENDED to:

- a) Authorise officers to procure a replacement Real Time Passenger Information System
- b) Delegate the award of the contract to the Corporate Director of Environment and Place.
- c) Delegate approval for any contract extension to the Corporate Director of Environment and Place

## **6. Procurement of an additional Traffic Signals - supply and maintenance contract to support Bus Service Improvement Plan (BSIP) (Pages 41 - 66)**

*Cabinet Member:* Cabinet Member for Highway Management

*Forward Plan Ref:* 2023/245

*Contact:* Keith Stenning , Head of Network Management

Report by Corporate Director Environment & Place (**CMDHM6**).

Oxfordshire County Council has a contract with Telent to supply and maintain existing traffic signals across the County. The contract includes provision for the refurbishment of existing signals to provide for bus priority at junctions. The existing contract has three years to run but has reached its financial limit for the procurement of refurbishment services. In order to deliver commitments within the Bus Service Improvement Plan (BSIP) an additional contract, to run in parallel with the existing, is required.

The Cabinet Member is RECOMMENDED to:

- a) Authorise officers to procure an additional Traffic Signals – Supply and Maintenance contract to support commitments within the Bus Services Improvement Plan
- b) Delegate the award of the contract to the Corporate Director of Environment and Place.
- c) Delegate approval for any contract extension to the Corporate Director of Environment and Place

## **7. Begbroke - A44 - proposed toucan crossing (Pages 67 - 116)**

*Forward Plan Ref:* 2023/241

*Contact:* Mike Wasley, Principal Officer, Traffic & Road Safety Team

[mike.wasley@oxfordshire.gov.uk](mailto:mike.wasley@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM7**).

A decision is required on the proposed provision of a toucan crossing (a signalised crossing for use by pedestrians and cyclists).

The Cabinet Member for Highway Management is RECOMMENDED to approve as advertised the 'staggered' Toucan crossing on the A44 Woodstock Road, in Begbroke.

**8. Wallingford / Cholsey; A4130 Bosley Way - proposed prohibition of right turns at New Barn Farm access** (Pages 117 - 122)

*Forward Plan Ref:* 2023/105

*Contact:* Aaron Morton , Engineer Road Agreements Team,  
[aaron.morton@oxfordshire.gov.uk](mailto:aaron.morton@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM8**).

Traffic scheme to facilitate safe operation of approved development.

The Cabinet Member for Highway Management is RECOMMENDED to approve as advertised the 'No Right Turn' restriction on the A4130 Bosley Way, Cholsey/Wallingford.

**9. Didcot - Diamond Drive - proposed use of ANPR enforcement equipment at bus gate** (Pages 123 - 162)

*Forward Plan Ref:* 2023/247

*Contact:* Ryan Moore, Senior Engineer Road Agreements Team,  
[ryan.moore@oxfordshire.gov.uk](mailto:ryan.moore@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM9**).

A decision is required on the proposed use of ANPR enforcement equipment to replace the existing bollard.

The Cabinet Member for Highway Management is RECOMMENDED to approve as advertised the use of ANPR camera enforcement at the existing bus gate located between Diamond Drive/Birch Close & Larch Drive.

**10. Oxford The Plain Roundabout - proposed use of ANPR equipment to enforce left turn prohibition from B480 Cowley Road entry** (Pages 163 - 198)

*Forward Plan Ref:* 2023/147

*Contact:* Caroline Coyne, Assistant Project Manager  
[caroline.coyne@oxfordshire.gov.uk](mailto:caroline.coyne@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM10**).

A decision is required on the proposed use of ANPR enforcement equipment.

The Cabinet Member for Highway Management is RECOMMENDED to approve as advertised the use of ANPR camera enforcement at the existing left turn prohibition for traffic exiting the B480 Cowley Road into the A4158 Iffley Road.

## **11. Ascott under Wychwood - London Lane proposed 40mph speed limit** (Pages 199 - 210)

*Forward Plan Ref:* 2023/243

*Contact:* James Wright , Technical Officer, Traffic & Road Safety Team

[james.wright@oxfordshire.gov.uk](mailto:james.wright@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM11**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve as advertised the 40mph speed limit on London Lane, Ascott-under-Wychwood.

## **12. Bicester - A4095 / B4100 Banbury Road roundabout improvements - proposed 30mph speed limit and raised side road entry treatment at Fringford Road** (Pages 211 - 314)

*Forward Plan Ref:* 2023/153

*Contact:* Mohamed Gulamhussein, Project Manager,

[mohamed.gulamhussein@oxfordshire.gov.uk](mailto:mohamed.gulamhussein@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM12**).

A decision is required on a proposed improvement of the A4095 / B4100 Banbury Road roundabout including also the adjacent junction with Fringford Road.

The Cabinet Member for Highway Management is RECOMMENDED to approve the following as advertised:

- a. 30mph speed limits on the approaches to the junction, namely: B4100 Banbury Road, B4100 Bicester to Aynho road, A4095 Lords Lane, and A4095 Southwold Lane,
- b. 30mph speed limit on Fringford Road, and
- c. Flat top road hump across Fringford Road at its junction with Southwold Lane

## **13. West Hendred A417 - proposed 30mph speed limit** (Pages 315 - 338)

*Forward Plan Ref:* 2023/167

*Contact:* Mark Francis, Technical Officer, Traffic and Road Safety

[mark.francis@oxfordshire.gov.uk](mailto:mark.francis@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM13**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve as advertised the 30mph speed limit on the A417 Reading Road either side of its junction with The Greenway in West Hendred.

**14. Watchfield - Proposed 20 mph Speed Limits and associated speed limit buffers** (Pages 339 - 348)

*Forward Plan Ref:* 2023/100

*Contact:* Geoff Barrell, Principal Engineer, 20mph speed limit project,  
[geoff.barrell@oxfordshire.gov.uk](mailto:geoff.barrell@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM14**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Watchfield as advertised.

**15. Towersey - Proposed 20 mph Speed Limits and associated speed limit buffers** (Pages 349 - 386)

*Forward Plan Ref:* 2023/191

*Contact:* Geoff Barrell, Principal Engineer, 20mph speed limit project,  
[geoff.barrell@oxfordshire.gov.uk](mailto:geoff.barrell@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM15**).

Consider formal consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Towersey as advertised.

**16. Nuneham Courtenay - Proposed 20 mph Speed Limits and associated speed limit buffers** (Pages 387 - 394)

*Forward Plan Ref:* 2023/194

*Contact:* Geoff Barrell, Principal Engineer, 20mph speed limit project,  
[geoff.barrell@oxfordshire.gov.uk](mailto:geoff.barrell@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM16**).

Consider formal consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Nuneham Courtenay as advertised.

**17. Newington - Proposed 20 mph Speed Limits and associated speed limit buffers** (Pages 395 - 404)

*Forward Plan Ref:* 2023/195

*Contact:* Geoff Barrell, Principal Engineer, 20mph speed limit project,  
[geoff.barrell@oxfordshire.gov.uk](mailto:geoff.barrell@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM17**).

Consider formal consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Newington as advertised.

**18. Drayton (Abingdon) - Proposed 20 mph Speed Limits and associated speed limit buffers** (Pages 405 - 416)

*Forward Plan Ref: 2023/089*

*Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project,  
[geoff.barrell@oxfordshire.gov.uk](mailto:geoff.barrell@oxfordshire.gov.uk)*

Report by Corporate Director Environment & Place (**CMDHM18**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Drayton (Abingdon) as advertised with the sole exception that the terminal of the proposed 20mph limit on the B4017 Steventon Road be moved to a point just northeast of the A34 overbridge.

**19. Lyneham - Proposed 20 mph Speed Limits and associated speed limit buffers** (Pages 417 - 426)

*Forward Plan Ref: 2023/072*

*Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project,  
[geoff.barrell@oxfordshire.gov.uk](mailto:geoff.barrell@oxfordshire.gov.uk)*

Report by Corporate Director Environment & Place (**CMDHM19**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Lyneham as advertised.

**20. Littleworth - Proposed 20 mph Speed Limits and associated speed limit buffers** (Pages 427 - 432)

*Forward Plan Ref: 2023/097*

*Contact: Geoff Barrell, Principal Engineer, 20mph speed limit project,  
[geoff.barrell@oxfordshire.gov.uk](mailto:geoff.barrell@oxfordshire.gov.uk)*

Report by Corporate Director Environment & Place (**CMDHM20**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Littleworth as advertised.

## **21. East Hagbourne Residential development off Main Street - proposed 20mph speed limit** (Pages 433 - 438)

*Forward Plan Ref:* 2023/115

*Contact:* Rosie Wood, Consultant Engineer, [rosie.wood@oxfordshire.gov.uk](mailto:rosie.wood@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM21**).

To consider any objections arising from the formal Statutory consultation.

The Cabinet Member for Highway Management is RECOMMENDED to approve as advertised the 20mph speed limit in the 'Deanfield Green' residential estate, East Hagbourne.

## **22. Bloxham - Proposed 20 mph Speed Limits and associated speed limit buffers** (Pages 439 - 460)

*Forward Plan Ref:* 2023/076

*Contact:* Geoff Barrell, Principal Engineer, 20mph speed limit project, [geoff.barrell@oxfordshire.gov.uk](mailto:geoff.barrell@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM22**).

To determine what speed limit changes should be made following consideration of public consultation responses.

The Cabinet Member for Highway Management is RECOMMENDED to approve the introduction of 20mph speed limits in Bloxham as advertised.

## **23. Oxford: Various Locations in North Oxford- proposed parking permit eligibility amendments** (Pages 461 - 468)

*Forward Plan Ref:* 2023/228

*Contact:* James Whiting, Team Leader (Enforcement), [james.whiting@oxfordshire.gov.uk](mailto:james.whiting@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDHM23**).

To consider any objections arising from the formal Statutory consultation.

The Cabinet Member for Highway Management is RECOMMENDED to approve the following proposals in respect of eligibility for parking permits as advertised:

- a) **Summertown** – allow Grove House, St James Row, No.3 Grove Street to be eligible for one resident's parking permit and residents' visitors' parking permits,
- b) **Jericho** – allow No.1 Canal Street to apply for resident's parking permits & residents' visitors parking permits,



- c) **Cotteslowe** - exclude No.37 Templar Road from eligibility for resident's parking permits and residents' visitors' parking permits,
- d) **North Summertown** – exclude the five new dwellings at No.4 Bladon Close from eligibility for resident's parking permits and residents' visitors' parking permits.

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.